

Chippewa Valley Quilt Show 2022
Vendor Agreement/Contract
October 1st and 2nd

Venue: Northern Wisconsin Fairgrounds, Chippewa Falls, WI
225 Edwards Street Website: www.nwsfa.com

Dates/Times

Set up: Friday, September 30th 9 - 4
Show: Saturday, October 1st 9 - 4
Show: Sunday, October 2nd 9 - 4
Take Down: Sunday, October 2nd 4 - 6
** NO early take down

1. Vendors Booths for the show are as follows: (the same cost as 2020)

Single Booth	10 x 10	\$110.00
Double Booths	10 x 20	\$220.00

2. The cost of the booth(s) must be remitted with the signed copy of the Vendor Agreement/Contract and Application by **March 30th, 2022.**

Tammy McFarlin

10367 26th Ave.

Eau Claire, WI 54703

Questions can be sent to: stitchingpalscf@gmail.com

Checks should be made payable to Stitching Pals.

3. Vendors will provide a Certificate of Liability Insurance naming tenant as additionally insured at the same time as the signed and dated Agreement/Contract is submitted. This is required by the Fairgrounds and must have dates that cover the show dates. Neither the Stitching Pals nor the Northwestern Wisconsin Fairgrounds will be held responsible for any loss or damages or claims to vendor's displays, equipment or other property brought upon the premises of the fairgrounds. Your spot will not be locked in and secured until all of the above documents, including full payment, is received.
4. There will be **No Refunds** if you cancel your reservation after submitting your paperwork and payment. If you need to cancel your space, please do so as soon as possible before the show. ***IF, however, the fairgrounds are unable to host events because of Covid, and the show is forced to be cancelled (not rescheduled), then your space payment will be refunded in full.***
5. No objects may be nailed or affixed by any unauthorized means except what has prior approval. You will receive further information on set up requirements, as well as setting a time for you to set up your booth.
6. Vendors are asked to donate an item or items for the Viewer's Choice Award. **ALSO**, we ask that you voluntarily present a 15 to 30 minute demonstration to promote a product or an idea from your booth.
7. Booths must be staffed during all show hours. Stitching Pals Guild members will be available to booth sit during meals and breaks.

Chippewa Valley Quilt Show 2022
Vendor Agreement/Contract

8. Vendors are required by law to collect and remit Wisconsin state tax on any sales.
9. Vendors may provide their own tables or they may rent them from the fairgrounds as follows. This request must be noted on the Application and returned with signed Contract (there is a limited number of tables so first come, first served).

6' tables \$5.00

8' tables \$7.00

10. Vendor will be responsible for vendor damage to NWSFA property.
11. Vendors shall be responsible for cleaning their immediate area. Trash and garbage must be put in designated areas and/or bins.
12. Internet service is available, for no additional fee. Let one of us know if you would like the wifi password if you need to get online.

Lodging options: There is a campground area on the fairgrounds. If you are interested in more information, please go to www.nwsfa.com. There are also several area hotels located in Chippewa Falls and surrounding areas.

We look forward to having you as a Vendor and to hosting a successful quilt show in 2022.

Cindy Seipel, Quilt Show Chair
Tammy McFarlin, Vendor Co-Chair
Mary Harings, Vendor Co-Chair

**Stitching Pals Quilt Show
2022 Vendor Application
October 1-2, 2022**

VENDOR BUSINESS NAME: _____

VENDOR NAME: _____

ADDRESS: _____

PHONE NUMBERS: _____

EMAIL ADDRESS: _____

DESCRIPTION OF MERCHANDISE BEING OFFERED: _____

IDEA FOR 15-30 MINUTES PRESENTATION: _____

VENDORS WEBSITE: _____

BOOTH SIZE REQUIRED: _____ SINGLE _____ DOUBLE _____ TRIPLE

TABLES NEEDED (Fees applicable-list quantity and size requested, FCFS) _____

INTERNET ACCESS: _____ YES _____ NO

The below Vendor agrees to all terms and conditions detailed in the Application and Agreement/Contract.

Signature _____ Date _____

****Please return this completed and signed form ASAP so we can reserve your space. Payment must accompany this Agreement/Contract and Application along with your Certificate of Liability Insurance as stated.**

Please retain a copy of this completed form and information for your records.